

<b>Committee:</b> Board of Governors of the City of London School for Girls	<b>Date:</b> 8 June 2020
<b>Subject:</b> Report of Action Taken Between Meetings	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Kerry Nicholls, Town Clerk's Department	

### **Summary**

This report advises Governors of action taken by the Town Clerk since the last meeting of the Board, in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and (b).

### **Recommendation:**

The Board is asked to note the report.

### **Main Report**

1. Since the last meeting of the Board, approval was given for two decisions to be made under the urgency procedures, Standing Order No. 41:

#### **Urgent Authority – City of London School for Girls Re-budgeting for COVID-19 [7 April 2020]**

2. In consultation with the Chairman and Deputy Chairman of the Board of Governors of the City of London School for Girls, the Town Clerk approved a 10% reduction in the Summer 2020 Term fees and agreed that a planned school fee increase for the 2020/21 academic year be postponed until at least January 2021. This was discussed at an informal meeting of the Board of Governors on 3 April 2020 and Governors supported the proposals.
3. Urgent authority was used as it was not possible to convene a formal meeting of the Board of Governors of the City of London School for Girls due to COVID-19 and there was a need to urgently review the City of London School for Girls' budget for the financial year in response to the pandemic. It was also necessary for communications on the reduced Summer Term fees to be issued to parents before the start of the Summer Term 2020 and a term's notice was required to be given to pupil's families in relation to any school fees changes from September 2020

#### **Urgent Authority – City of London School for Girls Hardship Bursary Applications and the Annual Reviews of the Existing Hardship Bursary Awards [14 April 2020]**

4. In consultation with the Chairman and Deputy Chairman of the Board of Governors of the City of London School for Girls, the Town Clerk approved a number of bursaries be awarded for both the 2019/20 academic year and the 2020/21 academic year, subject to the usual review processes. This was discussed at an

informal meeting of the Bursary Committee attended by the Chairman and Deputy Chairman on 7 April 2020. The report was circulated to the other Members of the Bursary Committee for comment prior to the informal meeting and they expressed no views.

5. Urgent authority was used as it was not possible to convene a formal meeting of the Board of Governors of the City of London School for Girls due to COVID-19 and there was a need to consider new Hardship Bursary Awards and annual reviews of existing Hardship Bursary Awards in a timely manner to allow sufficient time to notify families of the outcome of the application and enable them to plan for the future and to take any further action as necessary.

## **Appendices**

- None

### **Kerry Nicholls**

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